



**NEVADA STATE BOARD OF LANDSCAPE ARCHITECTURE**  
**NOTICE OF QUARTERLY MEETING**  
**AGENDA**

Steve Sisolak  
Governor

**DATE:** *May 17, 2019*

**BOARD MEMBERS**

Melinda Gustin, President/Public Member

Stan Southwick, Secretary

Marc Chapelle, Board Member

Laura Miller, Board Member

Ryan Hansen, Board Member

**DEPUTY ATTORNEY GENERAL**  
Henna Rasul

**EXECUTIVE DIRECTOR**  
Ellis Antuñez

**TIME:** *10:00 AM*

**PLACE:** *Nevada State Board of Landscape Architecture Office 1575 Delucchi Lane, Suite 115-11, Reno, NV 89502*  
*Video Conferenced to Southwick Landscape Architecture, 1700 West Horizon Ridge Parkway, Suite 203, Henderson, NV 89012*  
*Also Via Skype at live:Landscapeboard*  
*Call 775-671-3242*

**Please Note:** The Nevada State Board of Landscape Architecture may 1) take agenda items out of order; 2) combine two or more items for consideration; 3) remove an item from the agenda or delay discussion related to an item at any time. Reasonable efforts will be made to assist and accommodate individuals with disabilities who wish to attend the meeting. Please, contact Ellis Antuñez at (775) 671-3242 ([landscapeboard@nsbla.nv.gov](mailto:landscapeboard@nsbla.nv.gov)), in advance, so that arrangements can be made.

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**1. CALL TO ORDER- Melinda Gustin, President**

- A. Roll Call of Board Members
- B. Introductions of all Present.
- C. Establish Quorum.

**2. PUBLIC COMMENT PERIOD (Discussion Only)** Action may not be taken on any matter brought up under public comment until scheduled on an agenda for action at a later date. Prior to the commencement and conclusion of a contested case or a quasi-judicial proceeding that may affect the due process rights of an individual, the board may refuse to consider public comment. See NRS 233B.126.



### **3. DISCUSSION AND POSSIBLE ACTION ON**

- A. Approval of April 18, 2019, Meeting Minutes. **(For Possible Action)**

### **4. OLD BUSINESS**

- A. Legislative Bills-Update **(For Possible Action)**
  - 1) SB125 and Amendments
  - 2) SB 128
  - 3) SB219
- B. Discussion of the following bills.
  - 1) AB319

### **5. EXECUTIVE DIRECTOR REPORT- Ellis Antuñez (For Possible Action)**

- A. Discussion and possible action on Financial Operations Update
  - 1) Total Balance of all accounts as of May 10, 2019
  - 2) Review of current budget statement for FY2018-2019
  - 3) Review and Approve Budget for FY2019-2020
- B. Number of new licenses granted via reciprocity by CLARB Council Record in the past quarter.
- C. Review and Approve Financial Management Policy.
- D. Office Search Update.
  - 1) Relocation
  - 2) Moving Expenses.
- E. Letter to Sunset SubCommittee: Implementation of Continuing Education
- F. Review and approve the following items as they pertain to Board personnel.
  - 1) Review and Approve Yearly Evaluation of Executive Director
  - 2) Review and Approve of Salary for Executive Director
    - i) Current Salary: \$37,000 per year.
- F. New computer equipment purchase.

### **6. NEW BUSINESS (For Possible Action)**

- A. Review, Discuss and Approve the following licensees and Applicants. **(For Possible Action)**
  - 1) O'Brian, Leo – Reciprocity
  - 2) Lango, Kurt - Reciprocity
- B. Discuss and Review Nevada Specific Exam.
  - 1) Prepare new questions and update existing subject matter.
  - 2) Review frequently missed questions.



**7. REVIEW AND DISCUSSION OF MATTERS PERTAINING TO THE COUNCIL OF LANDSCAPE ARCHITECTURE REGISTRATION BOARD REPORT – Marc Chapelle (For Possible Action)**

- A. Report on In-the-know Webinars
- B. Report on New Governance Structure for CLARB
- C. Presentation by NVALA representative
- D. 2018 CLARB Annual Meeting Location
  - 1) St. Louis, Missouri 2019 -- Sept. 26-28
  - 2) New York, New York 2020 – 50<sup>th</sup> Anniversary –Dates TBA

**8. DISCUSSION AND IDENTIFICATION OF TOPICS FOR FUTURE MEETINGS – All Board Members (Discussion Only)**

**9. DISCUSSION OF NEXT MEETING DATE AND LOCATION (For Possible Action)**

- a. Next Quarterly Meetings to be Virtual Meetings.
  - 1) August 23
  - 3) November 1, in Las Vegas.

**10. PUBLIC COMMENT PERIOD (Discussion Only)** Action may not be taken on any matter brought up under public comment until scheduled on an agenda for action at a later date.

**11. ADJOURNMENT**

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At the discretion of the Chair, public comment is welcomed by the Board, but will be limited to five minutes per person. A public comment time will be available at the beginning of the meeting and then once again prior to adjournment of the meeting. The Chair may allow additional time to be given a speaker as time allows and in his/her discretion. Once all items on the agenda are completed the meeting will adjourn. Prior to the commencement and conclusion of a contested case or a quasi-judicial proceeding that may affect the due process rights of an individual, the board may refuse to consider public comment. See NRS 233B.126.

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Anyone desiring agenda or supporting Materials regarding any board meeting is invited to call or email the Executive Director, Ellis Antuñez at (775) 671-3242 or by email at [landscapeboard@nsbla.nv.gov](mailto:landscapeboard@nsbla.nv.gov) and is available on the web site: <http://landscapeboard.nv.gov/Agendas.html> The agenda and supporting materials may also be picked up in person at 1575 DeLucchi Lane, Suite 115-11, Reno, Nevada 89502

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In accordance with NRS 241.020, this public notice and agenda was posted on or before February 2nd on the Nevada State Board of Landscape Architecture website, <http://landscapeboard.nv.gov>, the State of Nevada's Public Notice Website, <https://notice.nv.gov>, and in the following locations:

- a. Nevada State Board of Landscape Architecture, 1575 DeLucchi Lane, Suite 115-11, Reno, NV 89502
  - b. Truckee Meadows Community College, Pennington Applied Science Center, 475 Edison Way, Reno, NV 89502
  - c. University of Nevada, School of Architecture, 4505 S. Maryland Pkwy, Las Vegas, NV 89154
  - d. City of Henderson, 240 Water Street, Henderson, NV 89015
  - e. Nevada Department of Transportation, 1263 South Stewart Street, Carson City, NV 89712
  - f. Nevada State Board of Landscape Architecture Web-site
  - g. Nevada State Attorney General's Office, 100 North Carson Street, Carson City, NV 89701
- The Board reserves the right to change the order of items (other than those items posted with a specific date and time) on the agenda. Agenda items may be taken out of sequence to accommodate persons appearing before the Board and/or to aid in the effectiveness of the meeting.
- The Board is pleased to make reasonable accommodations for members of the public who are disabled and wish to attend the meeting. If special arrangements are necessary, in this regard, please notify Ellis Antuñez at 1575 DeLucchi Lane, Suite 115-11, Reno, NV 89502 or by mail at P.O. Box 34143, Reno, NV 89533, or at 775 671-3242 as soon as possible prior to the date of the meeting.
- This Agenda was sent to all requestors for notice in accordance with NRS 241.0203B.
- With regard to any Board meeting, it is possible that an amended notice will be published adding new items to the original agenda. Amended notices will be posted in accordance with the Open Meeting Law.



**AFFIDAVIT OF POSTING**

The undersigned affirms that on or before 9AM on May 13, 2019, he/she posted a copy of the Notice of Public Meeting and Agenda for the May 17, 2019 meeting of the Nevada State Board of Landscape Architecture in accordance with NRS 241.020: said agenda was posted at the following location:

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Signature	Title	Date & Time of Posting
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