



NEVADA STATE BOARD OF LANDSCAPE ARCHITECTURE
NOTICE OF PUBLIC HEARING
AGENDA

Brian Sandoval
Governor

DATE: *June 8, 2018*

BOARD MEMBERS

Ryan Hansen, President
Melinda Gustin, Secretary/Public
Member
Amie Wojtech, CLARB Rep.
Dale Doerr, Outreach
Stan Southwick, Board Member

TIME: *11:00 AM*

DEPUTY ATTORNEY GENERAL
Henna Rasul

EXECUTIVE DIRECTOR
Ellis Antuñez

PLACE: *OFFICE of ATTORNEY GENERAL, 5420
Kietzke Lane, Suite 202, Reno, NV 89511
and video conferenced to OFFICE OF THE
ATTORNEY GENERAL, Grant Sawyer
Building 555 E. Washington Avenue, Suite
3900 Las Vegas, NV 89101*

Please Note: The Nevada State Board of Landscape Architecture may 1) take agenda items out of order; 2) combine two or more items for consideration; 3) remove an item from the agenda or delay discussion related to an item at any time. Reasonable efforts will be made to assist and accommodate individuals with disabilities who wish to attend the meeting. Please, contact Ellis Antuñez at (775) 671-3242 (landscapeboard@nsbla.nv.gov), in advance, so that arrangements can be made.

1. CALL TO ORDER- Ryan Hansen, President

- A. Roll Call of Board Members
- B. Introductions of all Present.
- C. Establish Quorum.

2. PUBLIC COMMENT PERIOD (Discussion Only) Action may not be taken on any matter brought up under public comment until scheduled on an agenda for action at a later date. Prior to the commencement and conclusion of a contested case or a quasi-judicial proceeding that may affect the due process rights of an individual, the board may refuse to consider public comment. See NRS 233B.126.

3. DISCUSSION AND POSSIBLE ACTION ON

- A. Approval of February 9, 2018, Meeting Minutes. **(For Possible Action)**



4. OLD BUSINESS

- A. Discussion and Review of Legislative Sunset Subcommittee Hearings and Recommendations
 - 1. Discussion and Review Permanent Regulations regarding Continuing Education in NAC623A. **(For Possible Action)**
 - 2. Discuss and Review NAC 623A.505, 509 & 511 and 170 inclusive and items that were discussed in the workshops **(For Possible Action)**
 - 3. Discuss and review proposed changes to NRS 623A. **(For Possible Action)**
 - a) Timeline for presentation to bill sponsor.
- B. Discussion, presentation and timeline for developing the Strategic Plan. **(For Possible Action)**
- C. Outreach attendance: **(For Possible Action)**
 - 1. ASLA Chapter Meetings
 - 2. School Career Days
 - 3. Affiliate Board and Association Meetings

5. EXECUTIVE DIRECTOR REPORT- Ellis Antuñez (For Possible Action)

- A. Discussion and possible action on Financial Operations Update
 - 1) Total Balance of all accounts as of June 1, 2018: See Attachment
 - 2) Review and Approve of FY18-19 budget.
 - 3) New item: internet connection.
- B. The number of New Registered Landscape Architects in Nevada granted a license via reciprocity by CLARB Council Record in the past quarter:
 - 1) License Number 1000 was granted to:
- C. Review and Discuss Governor's Financial Audit Division Report.
- D. Presentation to Legislative Sunset Subcommittee.
 - 1) Recommendations by Sunset Subcommittee.
 - a) Continuation of NSBLA as a standalone Board.
 - b) Provide Sunset Subcommittee with proof of Continuing Education being enacted when LCB codifies it into NAC623A.
 - i) Approve Permanent Regulation Changes and Additions to NAC623A as proposed by LCB.
 - c) Allow NSBLA & all boards to accept electronic payment for fees.
 - d) Requirement for attendance to Board and Commission Training offered by the Office of Attorney General?
 - 2) Final Meeting of Sunset Subcommittee June 13, 2018.



- E. Review and Approve the following items pertaining to board policy and personnel.
 - 4) Review and Approve Financial Management Policy.
 - 5) Review and Approve the Job Description of Executive Director
 - 6) Review and Approve Yearly Evaluation of Executive Director
 - 7) Review and Approve of Salary for Executive Director
 - i) Salary is \$32,500 per year.
 - ii) Bonus last year was \$1500, discuss for this year.

6. NEW BUSINESS

- A. Review and Approve the following Licensee for Reinstatement **(For Possible Action)**
 - 1) Carrie Jensen No.922
- B. Review and Approve the following licensees. **(For Possible Action)**
 - 1) Stephen Sampson -- Reciprocity
 - 2) Catherine Schy –LARE
 - 3) Jennifer Margison-- LARE
 - 4) Juan Escobar-- LARE
- D. Discuss the policy to allow for electronic Stamping of Plans, Reports and other Documents pertaining to the Practice of Landscape Architecture. **(For Possible Action)**
- E. Certificate Layout Update. Review possible changes to the existing certificate. Revisit Ryan's concerns **(For Possible Action)**
- F. Discuss the exploration into the use of Video Conferencing and other alternatives for meetings. **(For Possible Action)**
- G. Review of NRS623A.140,143,170,180 & NAC623A.220,222,226 **(Discussion Only)**

7. REVIEW AND DISCUSSION OF MATTERS PERTAINING TO THE COUNCIL OF LANDSCAPE ARCHITECTURE REGISTRATION BOARD REPORT – Amie Wojtech (For Possible Action)

- A. Report on In-the-know Webinars
 - 1) New CLARB Board Leadership Organization.
 - 2) Friction Analysis Survey
- B. 2018 CLARB Annual Meeting Location
 - 1) Toronto, Ontario Canada 2018 -- Sept. 27-29
 - a) Who will be attending.
 - b) Topics to be discussed and voted on.
 - 2) St. Louis, Missouri 2019 -- Sept. 26-28
 - 3) New York, New York 2020 – 50th Anniversary –Dates TBA

8. DISCUSSION AND IDENTIFICATION OF TOPICS FOR FUTURE MEETINGS – All Board Members (Discussion Only)



9. DISCUSSION OF NEXT MEETING DATE AND LOCATION (For Possible Action)

- a. Next Quarterly Meeting to be held in the North.
- b. Revisit Meeting Dates for the remainder of 2018.
 - i. Tentative Date for December meeting Friday December 9
- c. Pink Flamingo to be held on Thursday, December 8, 2018.
 - i. Who will attend?

10. PUBLIC COMMENT PERIOD (Discussion Only) Action may not be taken on any matter brought up under public comment until scheduled on an agenda for action at a later date.

11. ADJOURNMENT

At the discretion of the Chair, public comment is welcomed by the Board, but will be limited to five minutes per person. A public comment time will be available at the beginning of the meeting and then once again prior to adjournment of the meeting. The Chair may allow additional time to be given a speaker as time allows and in his/her discretion. Once all items on the agenda are completed the meeting will adjourn. Prior to the commencement and conclusion of a contested case or a quasi-judicial proceeding that may affect the due process rights of an individual, the board may refuse to consider public comment. See NRS 233B.126.

Anyone desiring agenda or supporting Materials regarding any board meeting is invited to call or email the Executive Director, Ellis Antuñez at (775) 671-3242 or by email at landscapeboard@nsbla.nv.gov and is available on the web site: <http://landscapeboard.nv.gov/Agendas.html> The agenda and supporting materials may also be picked up in person at 1575 Delucchi Lane, Suite 115-11, Reno, Nevada 89502

In accordance with NRS 241.020, this public notice and agenda was posted on or before February 2nd on the Nevada State Board of Landscape Architecture website, <http://landscapeboard.nv.gov>, the State of Nevada's Public Notice Website, <https://notice.nv.gov>, and in the following locations:

- a. Nevada State Board of Landscape Architecture, 1575 Delucchi Lane, Suite 115-11, Reno, NV 89502
- b. Truckee Meadows Community College, Pennington Applied Science Center, 475 Edison Way, Reno, NV 89502
- c. University of Nevada, School of Architecture, 4505 S. Maryland Pkwy, Las Vegas, NV 89154
- d. City of Henderson, 240 Water Street, Henderson, NV 89015
- e. Nevada Department of Transportation, 1263 South Stewart Street, Carson City, NV 89712



- f. Nevada State Board of Landscape Architecture Web-site
 - g. Office of Attorney General, 5420 Kietzke Lane, Suite 202, Reno, NV 89511
 - h. Office of the Attorney General, Grant Sawyer Building 555 E. Washington Avenue, Suite 3900 Las Vegas, NV 89101
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- The Board reserves the right to change the order of items (other than those items posted with a specific date and time) on the agenda. Agenda items may be taken out of sequence to accommodate persons appearing before the Board and/or to aid in the effectiveness of the meeting.
 - The Board is pleased to make reasonable accommodations for members of the public who are disabled and wish to attend the meeting. If special arrangements are necessary, in this regard, please notify Ellis Antuñez at 1575 Delucchi Lane, Suite 115-11, Reno, NV 89502 or by mail at P.O. Box 34143, Reno, NV 89533, or at 775 671-3242 as soon as possible prior to the date of the meeting.
 - This Agenda was sent to all requestors for notice in accordance with NRS 241.0203B.
 - With regard to any Board meeting, it is possible that an amended notice will be published adding new items to the original agenda. Amended notices will be posted in accordance with the Open Meeting Law.



AFFIDAVIT OF POSTING

The undersigned affirms that on or before 11AM on June 5, 2018, he/she posted a copy of the Notice of Public Meeting and Agenda for the June 8, 2018 meeting of the Nevada State Board of Landscape Architecture in accordance with NRS 241.020: said agenda was posted at the following location:

Signature	Title	Date & Time of Posting
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