



# Nevada State Board of Landscape Architecture

## Proposal for Continuing Education Regulations

In accordance with Nevada Revised Statute 623A.215, (NRS 623A.215) Certificate of registration: Continuing education; regulations. The Board may, by regulation, require each holder of a certificate of registration to complete a course of continuing education as a condition for the renewal of the certificate of registration.

Adopted 2001

Beginning July 1, 2019, during each one year renewal cycle ending on June 30 of each year, a licensed landscape architect shall complete not less than 8 contact hours of continuing education directly related to the licensee's professional practice.

# A continuing education activity shall meet the following standards:

- ▶ The activity shall have an identifiable, clear statement of purpose and defined objective directly related to the practice of landscape architecture and directly related to topics involving the public health, safety, and welfare of landscape architecture practice and the ethical standards of landscape architectural practice.
- ▶ The definition of "health" shall include aspects of landscape architectural practice that have salutary effects among users of sites, site structures, pedestrian ways, and vehicular facilities that are environmental and affect human health.
- ▶ The definition of "safety" shall include aspects of landscape architectural practice intended to limit or prevent accidental injury or death among users such as sites, site structures, or construction sites.
- ▶ The definition of "welfare" shall include aspects of landscape architectural practice that consist of values that may be social, psychological, cultural, spiritual, physical, aesthetic, and monetary in nature.
- ▶ The definition of "ethical standards for landscape architectural practice" shall include the ASLA Code of Professional Ethics and as specified in NAC623A.480

Documentation: Each licensee shall maintain documentation as proof of compliance on a form prescribed by the Board, which shows:

- (1) the date of the activity;
- (2) the name of the activity provider;
- (3) the name of the instructor;
- (4) the activity title;
- (5) the number of contact hours of continuing education credit; and
- (6) the activity objectives.
- (7) certificate of completion or school transcript,
- (8) activity description,
- (9) activity syllabi, or other activity materials.

**Self-directed activity:** such as study or authoring of a scholarly peer-reviewed journal article, book, book chapter, or similar document, the documentation shall contain the following:

- (A) the dates of study or research;
- (B) the title of the paper, article, or book;
- (C) an abstract of the paper, article, or book;
- (D) the number of contact hours of continuing education credit; and
- (E) the objectives of the self-study activity.
- (F) Contact hour. Each contact hour of continuing education credit shall consist of not fewer than 50 minutes of education

One professional development hour (PDH) is equal to one contact hour. One university quarter credit hour is equivalent to 40 contact hours. One university semester credit hour is equivalent to 45 contact hours. One International Association of Continuing Education and Training (IACET) Continuing Education Unit CEU is equivalent to ten contact hours.

Up to **four contact hours** may be carried over to the next one year renewal cycle.

# Audits and Submission to the Board

- ▶ The Board may perform random audits of registrants.
- ▶ The Board will notify the registrant of its decision to conduct an audit.
- ▶ Provide to the Board detailed information and documentation concerning the continuing education units claimed.
- ▶ Each registrant shall, on or before June 30, of each calendar year, shall attest on a form prescribed by the Board proof of completion of the continuing education units claimed for that renewal year, together with the application for the renewal of registration.

| JUNE |    |    |    |    |    |    |
|------|----|----|----|----|----|----|
| Su   | Mo | Tu | We | Th | Fr | Sa |
| 27   | 28 | 29 | 30 | 31 | 1  | 2  |
| 3    | 4  | 5  | 6  | 7  | 8  | 9  |
| 10   | 11 | 12 | 13 | 14 | 15 | 16 |
| 17   | 18 | 19 | 20 | 21 | 22 | 23 |
| 24   | 25 | 26 | 27 | 28 | 29 | 30 |



## Continuing Education Credits

| Category            | Credits* | Description   |
|---------------------|----------|---|
| Teaching            | 3        | Teaching in a college or university in the field of landscape architecture.<br>Teaching continuing education classes in the field of landscape architecture, provided it is the first time the material was taught.   |
| Authoring or Study  | 1        | Authoring or study of published papers, articles or books directly related to the practice of landscape architecture.   |
| Pro-bono Service    | 2        | Pro-bono service that has a clear purpose and objective and maintains, improves or expands the professional knowledge or skill of the licensee.   |
| Mentoring           | 1        | Mentoring one or more students for one day at the American Society of Landscape Architecture annual meeting, mentoring program or other mentoring event.  |
| Regulatory Board    | 2        | Serving as a member on a state regulatory board for the practice of landscape architecture.   |
| Committee Member    | 1        | Serving as an elected officer or appointed chair of a committee or organization in a professional society or organization related to the practice of landscape architecture.  |
| Governmental Board  | 1        | Serving as an elected officer or appointed member of a governmental board or commission related to the practice of landscape architecture.  |
| Exam Administration | 2        | Serving as an exam grader or on a committee writing exam materials for a professional or licensing examination.   |
| Self Directed       | 1-8      | The maximum number of required hours may be recognized for continuing education that is online, distance-learning, correspondence course, or home study provided the activity verifies registration and participation in the activity by means of a test or other assessment method including a final summary, individual paper, or individual project which demonstrates the participant learned the material presented. |

\* Note: Maximum credit hours per one year renewal cycle. One credit hour may be accumulated for each hour of teaching, study, service or other approved learning activity.

The Nevada State Board of Landscape Architecture thanks you for Participating....

