



NEVADA STATE BOARD OF LANDSCAPE ARCHITECTURE

NOTICE OF PUBLIC HEARING

AGENDA

DATE: Saturday December 3, 2016

TIME: 9:30 AM

LOCATION Southwick Landscape Architects, 1700 West
Horizon Ridge Parkway, Suite 203, Henderson, NV
89012

Video Conference to:
LA Studio, LLC, 1552 C Street, Sparks, NV 89431

Brian Sandoval
Governor

BOARD MEMBERS

Dale Doerr, President
Ryan Hansen, Secretary
Stan Soutwick, CLARB Rep.
Amie Wojtech, Outreach
Melinda Gustin, Public Member

DEPUTY ATTORNEY GENERAL

Henna Rasul

EXECUTIVE DIRECTOR

Ellis Antuñez

Please Note: The Nevada State Board of Landscape Architecture may 1) take agenda items out of order; 2) combine two or more items for consideration; 3) remove an item from the agenda or delay discussion related to an item at any time. Reasonable efforts will be made to assist and accommodate individuals with disabilities who wish to attend the meeting. Please, contact Ellis Antuñez at (775) 671-3242 (landscapeboard@nsbla.nv.gov), in advance, so that arrangements can be made.

1. CALL TO ORDER- Dale Doerr, President

- A. Roll Call of Board Members
- B. Introductions of all Present.
- C. Establish Quorum.

2. PUBLIC COMMENT PERIOD (Discussion Only) Action may not be taken on any matter brought up under public comment until scheduled on an agenda for action at a later date.

3. DISCUSSION AND POSSIBLE ACTION ON

- A. Approval of August 26, 2016, Meeting Minutes. **(For Possible Action)**

4. OLD BUSINESS

- A. Discussion and presentation on Strategic Plan. **(For Possible Action)**
 - 1) What are the priorities of the NSBLA
 - a) Are the priorities, vision and mission being met?
 - b) Identify stakeholders and how does the Board and stakeholders work together toward a common goal(s).

- 2) Analyze the current resources of the board, the staff and what is available through the State of Nevada and outside sources.
- 3) Formulate an on-going management of the plan, including refinement, evaluation of performance, culture, communications, data reporting, and other strategic management issues as they occur.
- 4) Identify the dates for workshop and/or meeting to facilitate strategic plan deliberation.

B. Discussion, presentation and possible action on Continuing Education (For Possible Action)

NRS 623A.215 Certificate of registration: Continuing education; regulations.

- 1) Continue discussion of policy implementation from August 26, 2016 meeting.
- 2) Discuss and Review procedures and time table for Workshops on this subject.

C. Discuss and Review NAC 623A.505, 509 & 511 inclusive (For Possible Action)

- 1) Discuss and Review procedures and time table for Workshops on this subject.
- 2) Specifically, wording that requires review by designated member of the board.
 - a) NAC 623A.505 Complaints against certificate holders: Action by the Board.
 - b) NAC 623A.507 Complaints against certificate holders: Review by designated member of the Board to determine completeness. ([NRS 623A.130](#))
 - c) NAC 623A.511 Complaints against certificate holders: Review of complaint and response by designated member of the Board to determine violation has occurred; recommendation to the Board. (NRS 623A.130)

5. EXECUTIVE DIRECTOR REPORT- Ellis Antuñez (For Possible Action)

- A. Discussion and possible action on Financial Operations Update
 - 1) Total Balance of all accounts as of November 30, 2016 is \$
- B. The number of Registered Landscape Architects in Nevada is 387
 - 1) Two (2) new licenses have been granted via reciprocity by CLARB Council Record.
- C. Independent Auditor's Report was finalized on November 18, 2016, sent to the Legislative Council Bureau. See supplemental materials file.
- D. Report on Nevada Open Government Training held in Carson City on October 20, 2016.
 - 1) Review of board and commission administration.
- E. Discuss fees charged by board for services. See NRS 623A.240 & NAC 623A.170
 - 1) Inquiries by out-of-state firms concerning registering firms.

- F. FARB Forum Regulatory Overview and Perspectives. January 27-29, 2016 San Antonio, Texas. This forum will discuss the latest trends in professional regulation, to provide information on efficient and effective operation of state regulatory boards.
- G. Review letter from Public Works Division, Buildings and Grounds Section, concerning Leasing Services. Should the board “Opt Out” of utilizing the services?

6. NEW BUSINESS

A. Election of Officers (Action Item)

- 1) President
- 2) Secretary
- 3) CLARB Representative
- 4) Outreach

B. Discussion on Applying for Federation of Associations of Regulatory Boards Membership (For Possible Action)

This association consists of representatives of regulatory boards throughout the United States.

C. Discuss and Review Nevada Specific Exam. Prepare new questions and update existing subject matter. (For Possible Action)

7. REVIEW AND DISCUSSION OF MATTERS PERTAINING TO THE COUNCIL OF LANDSCAPE ARCHITECTURE REGISTRATION BOARD REPORT – Stan Southwick (For Possible Action)

- A. Update of the Annual Meeting in Philadelphia, PA, September 22-25
 - 1) CLARB Representative and the Executive Director attended.
 - 2) Dates and Locations of Next 3 annual meetings.
 - 3) Nominations for Board of Directors

8. DISCUSSION AND POSSIBLE APPROVAL OF THE FOLLOWING EMERGING LANDSCAPE ARCHITECTS TO BE APPROVED TO SIT FOR THE LARE. (For Possible Action)

- A. Shan Cai

9. DISCUSSION AND IDENTIFICATION OF TOPICS FOR FUTURE MEETINGS – All Board Members (Discussion Only)

10. DISCUSSION OF NEXT MEETING DATE AND LOCATION (For Possible Action)

- A. Next Quarterly Meeting to be held in the South
- B. Set Quarterly Meeting Dates for 2017

11. PUBLIC COMMENT PERIOD (Discussion Only) Action may not be taken on any matter brought up under public comment until scheduled on an agenda for action at a later date.

12. ADJOURNMENT

At the discretion of the Chair, public comment is welcomed by the Board, but will be limited to five minutes per person. A public comment time will be available at the beginning of the meeting and then once again prior to adjournment of the meeting. The Chair may allow additional time to be given a speaker as time allows and in his/her discretion. Once all items on the agenda are completed the meeting will adjourn.

Anyone desiring agenda or supporting Materials regarding any board meeting is invited to call or email the Executive Director, Ellis Antuñez at (775) 671-3242 or by email at landscapeboard@nsbla.nv.gov and is available on the web site: <http://landscapeboard.nv.gov/Agendas.html> The agenda and supporting materials may also be picked up in person at 1575 DeLucchi Lane, Suite 115-11, Reno, Nevada 89502

In accordance with NRS 241.020, this public notice and agenda was posted on or before May 10th on the Nevada State Board of Landscape Architecture website, <http://landscapeboard.nv.gov>, the State of Nevada's Public Notice Website, <https://notice.nv.gov>, and in the following locations:

- A. Nevada State Board of Landscape Architecture, 1575 DeLucchi Lane, Suite 115-11, Reno, NV 89502
 - B. Truckee Meadows Community College, 7000 Dandini Blvd. Reno, NV 89512
 - C. University of Nevada, School of Architecture, 4505 S. Maryland Pkwy, Las Vegas, NV 89154
 - D. City of Henderson, 240 Water Street, Henderson, NV 89015
 - E. Nevada Department of Transportation, 1263 South Stewart Street, Carson City, NV 89712
 - F. Nevada State Board of Landscape Architecture Web-site
- The Board reserves the right to change the order of items (other than those items posted with a specific date and time) on the agenda. Agenda items may be taken out of sequence to accommodate persons appearing before the Board and/or to aid in the effectiveness of the meeting.
 - The Board is pleased to make reasonable accommodations for members of the public who are disabled and wish to attend the meeting. If special arrangements are necessary, in this regard, please notify Ellis Antuñez at 1575 DeLucchi Lane, Suite 115-11, Reno, NV 89502 or by mail at P.O. Box 34143, Reno, NV 89533, or at 775 671-3242 as soon as possible prior to the date of the meeting.
 - This Agenda was sent to all requestors for notice in accordance with NRS 241.0203B.
 - With regard to any Board meeting, it is possible that an amended notice will be published adding new items to the original agenda. Amended

notices will be posted in accordance with the Open Meeting Law.

AFFIDAVIT OF POSTING

The undersigned affirms that on or before 9AM on November 29, 2016, he/she posted a copy of the Notice of Public Meeting and Agenda for the August 26, 2016, meeting of the Nevada State Board of Landscape Architecture in accordance with NRS 241.020: said agenda was posted at the following location:

Signature	Title	Date & Time of Posting
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