



NEVADA STATE BOARD OF LANDSCAPE ARCHITECTURE NOTICE OF PUBLIC MEETING

DATE: Saturday May 14, 2016
TIME: 10:00 AM
LOCATION: Northwest Reno Library Room 109
Washoe County Library System
2325 Robb Drive
Reno, Nevada 89523

Brian Sandoval
Governor

BOARD MEMBERS
Dale Doerr, President
Ryan Hansen, Secretary
Stan Soutwick, CLARB Rep.
Amie Wojtech, Outreach
Melinda Gustin, Public
Member

**FIELD INVESTIGATION
OFFICERS**
Cary Baird
Dan Hill
Clair Lewis
Rich Shock
Kreg Mebust
Donald Naquin
Jack Zunino

**DEPUTY ATTORNEY
GENERAL**
Henna Rasul

EXECUTIVE DIRECTOR
Helen Wright

**DEPUTY EXECUTIVE
DIRECTOR**
Ellis Antuñez

MEETING AGENDA

Please Note: The Nevada State Board of Landscape Architecture may 1) take agenda items out of order; 2) combine two or more items for consideration; 3) remove an item from the agenda or delay discussion related to an item at any time. Reasonable efforts will be made to assist and accommodate individuals with disabilities who wish to attend the meeting. Please, contact Ellis Antuñez at (775) 671-3242 (landscapeboard@nsbla.nv.gov), in advance, so that arrangements can be made.

1. CALL TO ORDER- Dale Doerr, President

- A. Roll Call of Board Members
- B. Introductions of all Present and Consent to be Recorded.
- C. Establish Quorum.

2. PUBLIC COMMENT PERIOD (Discussion Only) Action may not be taken on any matter brought up under public comment until scheduled on an agenda for action at a later date.

3. DISCUSSION AND POSSIBLE ACTION ON

- A. Approval of FEBRUARY 20, 2016, Meeting Minutes-Dale Doerr **(For Possible Action)**
- B. Approval of Agenda or reordering of Agenda Items **(For Possible Action)**

4. OLD BUSINESS

- A. Discussion on Strategic Plan development, possible committee appointments **(For Possible Action)**
- B. Discussion and Possible action on development and maintenance of a FaceBook page and other items pertaining to Social Media. **(For Possible Action)**
- C. Discussion and possible action on Continuing Education **(For Possible Action)**

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4. EXECUTIVE DIRECTOR REPORT-Helen Wright & Ellis Antuñez

- A. Discussion and possible action on Financial Operations Update **(For Possible Action)**
- B. Review and Discussion of Customer Service Update **(For Possible Action)**
- C. Review of the number of Registered Landscape Architects in Nevada
- D. Review of Bill Draft for Board Liability Protection presented by State Contractors Board **(For Possible Action)**
- E. Review and Discuss changes to the NSBLA Website
- F. New Mailing Address **(Information only)**

5. NEW BUSINESS

- A. Presentation and possible discussion of the Retiring Executive Director Helen Wright **(For Possible Action)**
- B. Discussion and action on the Hiring and Salary of New Executive Director **(For Possible Action)**
 - 1) Ellis Antuñez
- C. Discussion and possible action concerning supporting the Landscape Architecture program and degree at Truckee Meadows Community College. **(For Possible Action)**
- D. Review and discussion of Board Enforcement Investigation Officers **(For Possible Action)**
- E. Discussion, ideas, what has transpired in the search and possible action on finding and renting an office **(For Possible Action)**

6. REVIEW AND DISCUSSION OF MATTERS PERTAINING TO THE COUNCIL OF LANDSCAPE ARCHITECTURE REGISTRATION BOARD REPORT – Stan Southwick (For Possible Action)

- A. Board member attendance at the Annual Meeting in Philadelphia, PA, September 22-25
 - 1) Sending the CLARB Representative and the Executive Director to the meeting.
- B. Update of Legislative item that CLARB and ASLA are watching on the National and local level.

7. DISCUSSION AND POSSIBLE APPROVAL OF THE FOLLOWING PEOPLE FOR LICENSURE (For Possible Action)

- A. Shane Hann, License by Reciprocity
- B. Jim Keller, License by Reciprocity
- C. Dawn Donovan, License by Examination
- D. Brady Halverson, License by Reciprocity
- E. Tom Balsley, License by Reciprocity
- F. Jacob Young, License by Reciprocity
- G. John Wong, License by Reciprocity
- H. Christopher Crawford, Reinstatement of License
- I. Seth Johnson, License by Examination

8. REVIEW AND DISCUSSION OF ENFORCEMENT CASSES- Ellis Antuñez (For Possible Action)

- A. No Current enforcement Cases.

9. DISCUSSION AND IDENTIFICATION OF TOPICS FOR FUTURE MEETINGS – All Board Members (Discussion Only)

- A. New Board Member Orientation, Review of documents sent in February. Questions pertaining to the information presented, by Board Members.

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11. DISCUSSION OF NEXT MEETING DATE AND LOCATION (For Possible Action)

A. Next Quarterly Meeting to be held in the North

12. PUBLIC COMMENT PERIOD (Discussion Only) Action may not be taken on any matter brought up under public comment until scheduled on an agenda for action at a later date.

13. ADJOURNMENT

Supporting Material for this meeting may be requested from Ellis Antuñez at (775) 671-3242 or by email: (landscapeboard@nsbla.nv.gov) and is available on the web site: <http://landscapeboard.nv.gov/Agendas.html>

In accordance with NRS 241.020, this public notice and agenda was posted on or before May 10th on the Nevada State Board of Landscape Architecture website, <http://landscapeboard.nv.gov>, the State of Nevada's Public Notice Website, <https://notice.nv.gov>, and in the following locations:

- Northwest Reno Library, 2325 Robb Drive, Reno, NV 89523
 - Truckee Meadows Community College, 7000 Dandini Blvd. Reno, NV 89512
 - University of Nevada, School of Architecture, 4505 S. Maryland Pkwy. Las Vegas, NV 89154
 - City of Henderson, 240 Water Street, Henderson, NV 89015
 - Nevada Department of Transportation, 1263 South Stewart Street, Carson City, NV 89712
 - Nevada State Board of Landscape Architecture Web-site
- The Board reserves the right to change the order of items (other than those items posted with a specific date and time) on the agenda. Agenda items may be taken out of sequence to accommodate persons appearing before the Board and/or to aid in the effectiveness of the meeting.
- The Board is pleased to make reasonable accommodations for members of the public who are disabled and wish to attend the meeting. If special arrangements are necessary, in this regard, please notify Ellis Antuñez at P.O. Box 34143, Reno, NV 89533, or at 775 671-3242 as soon as possible prior to the date of the meeting.
- This Agenda was sent to all requestors for notice in accordance with NRS 241.0203B.
- With regard to any Board meeting, it is possible that an amended notice will be published adding new items to the original agenda. Amended notices will be posted in accordance with the Open Meeting Law.

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AFFIDAVIT OF POSTING

The undersigned affirms that on or before 9AM on May 10, 2016, he/she posted a copy of the Notice of Public Meeting and Agenda for the May 14, 2016, meeting of the Nevada State Board of Landscape Architecture in accordance with NRS 241.020: said agenda was posted at the following location: _____

Signature

Title

Date & Time of Posting