



NEVADA STATE BOARD OF LANDSCAPE ARCHITECTURE BOARD MEETING

November 14, 2015

Voting Members in Attendance:

Cary Baird, President of the Board
Ryan Hansen
Sandra Antunez
Dale Doerr
Stan Southwick

Non-Voting Attendees:

Helen Wright
Danny Ortega
Erin Reisweg
Lindzay Green
Henna Rasul
Clair Lewis
Jack Zunino
Dan Hill

The agenda for this meeting was posted pursuant to SB70, Section 4 with documentation in writing that the minimum public notice requirement was achieved on November 9, 2015 prior to 9:00 AM in accordance with Nevada Revised Statute 241 in the following locations:

Stantec Consulting, Las Vegas
Lumos and Associates

Documentation of the posting is available upon request.

Minutes Transcribed by Helen Wright, Executive Director of the Board

Agenda Item	Discussion	Follow-Up
<i>1. Call to Order</i>		
a. Introductions of all Present b. Establish Quorum c. Approval of Agenda	The November 14, 2015 Nevada State Board of Landscape Architecture Board Meeting was called to order by the President of the Board, Dale Doerr at 9:50 AM. It is noted that the number of voting members present represented a quorum. Meeting attendees introduced themselves. The agenda was approved as presented.	Closed.
<i>2. Public Comment Period</i>		
	There were no public comments.	Closed.
<i>3. Standing Business</i>		
a. Review and Approve Meeting Minutes of August 15, 2015 b. Create Quarterly Newsletter/Web-site Updates and Articles	a. The minutes from the August 15, 2015 meeting of the Nevada State Board of Landscape Architecture were reviewed and approved by the Board. The approved minutes will be posted on the Nevada State Board of Landscape Architecture web site. b. This item is a regular agenda item to be completed during upcoming Board Meetings. Dale Doerr will write an article about Frederic Law Armstrong, Jr. and the history of the Redwoods National Park which will be added to the web-site.	a. Post approved meeting minutes to the web-site. b. Ongoing.
<i>4. Old Business</i>		
a. Report on Landscape Architecture Program at UNLV	Danny Ortega of UNLV reported on the Landscape Architecture Program at UNLV with the following highlights: <ul style="list-style-type: none"> • Landscape Architecture student numbers are increasing with now 38 BLA declared majors. • There is currently not a post-graduate Landscape Architecture Program at UNLV. • Generally enrollment is down 11% nationwide due to cost of education vs. possible income upon graduation. • The program has applied for re-accreditation in 2016. • Mr. Ortega is marketing LA as a 4 year degree to Architecture students and outside of UNLV. 	Closed.

Approved During the 2-20-2016 Board Meeting

Agenda Item	Discussion	Follow-Up
4. Old Business (cont.)		
b. Continue Discussion on Implementing Continuing Education	<p>All members shared ideas on what public welfare means to them. Ideas mentioned were: general and mental well-being; better functioning community; environmental sustainment; public health, safety and well-being including improved health outcomes when out in nature on a daily basis.</p> <p>Dale Doerr and Ryan Hansen presented a flow chart to display the operations aspect of implementation of continuing education leading to further discussion during the meeting. Tasks and goals to develop a process were provided as listed below:</p> <ul style="list-style-type: none"> • All regulations will be reviewed by the Deputy Attorney General who will also provide standardization so that the Board stays consistent with other State of Nevada Commissions and Boards who require continuing education. • The NAC will need to be amended in order to implement and define the process for the accounting of continuing education provided by Registrants. • Complete all steps in implementation by 2017. 	<p>Receive standard process for continuing education from Deputy Attorney General. Begin process for amending NAC. Complete by 2017.</p>
c. Discuss Development of a Board One to Three Year Strategic Plan	<p>The Board agreed to set a road map to project direction over the next 3-year period. Other states in Region 5 have undergone a similar process. Board members brainstormed and came up with the following list of goals:</p> <ul style="list-style-type: none"> • Implement Continuing Education • Revise Nevada Administrative Code and Nevada Revised Statutes. • Utilize State of Nevada General Leger Suite for payments to the Board. • Identify and hire bookkeeper upon the retirement of Ann Rodewald. • Strengthen relationship with NASLA and other construction industry organizations (Engineer Board, Contractor Board, Architect Board and Nevada Landscape Association). • Prepare for 2017 Legislature. 	<p>Ongoing.</p>
5. New Business		
a. Effect of North Carolina State Board of Dental Examiners Case on State-Action Antitrust Immunity from the Sherman Act	<p>Deputy Attorney Henna Rasul reported on the effect of North Carolina State Board of Dental Examiners Case on State-Action Antitrust Immunity from the Sherman Act.</p>	<p>Informational.</p>

Agenda Item	Discussion	Follow-Up
<i>5. New Business (cont.)</i>		
b. Review Annual Audit Report	The report was reviewed by Board Members. There were no comments.	Closed.
<i>6. Enforcement</i>		
a. Recommend Close Cases 15-03 and 15-04	Members voted in favor of closing cases 15-03 and 15-04.	Closed.
<i>7. Council of Landscape Architecture Registration Board Report</i>		
a. Report on CLARB Annual Meeting	Sandra Antunez and Cary Baird provided a brief summary of the CLARB Annual Meeting.	Closed.
b. Appointment of Cary Baird to Region 5 Director	Members reviewed the CLARB press release announcing the appointment of Cary Baird to Region 5 director.	Closed.
c. CLARB Communique from Joel Albizo	Members reviewed the <i>Communique from Joel Albizo</i> which detailed the effect of North Carolina State Board of Dental Examiners Case on State-Action Antitrust Immunity from the Sherman Act previously discussed during the meeting.	Closed.
<i>8. Executive Director Report</i>		
a. Financial Update	<u>a. Financial Update:</u> The current bank account balance and accounting records are detailed in the financial reports included with this report. The balance to date is \$120,919.09 for all accounts. In reviewing the Profit & Loss Budget vs. Actual Report, it is apparent that the Board has received over 91.5 % of its projected income, and has spent only 45.9 % of its projected expenses. All invoices to this date have been paid.	

Agenda Item	Discussion	Follow-Up
<i>8. Executive Director Report (cont.)</i>		
b. Operations Update	<p><u>b. Operations Update:</u> An announcement from Annalyn Bo Carrillo from Governor Sandoval's office indicates that Boards and Commissions Officer Nikki Haag will handle future board appointments. She can be reached at (775) 684-5670 or by email: nhaag@gov.nv.gov. It is expected that appointments for this Board will be made by the end of 2015.</p> <p>Questions regarding a request to inspect or obtain copies of public records including a list all current license/permit/registration/certification holders, list of disciplined license/permit/registration/certification holders (for the last 2 years), list of persons denied license/permit/registration/certification (for the last 2 years), list of board, committee and/or commission members, and a list of employees with salary information were provided by Deputy Attorney General, Henna Rasul. Ms. Rasul recommends that the Board attend upcoming informational seminars offered by the Attorney General on this topic.</p> <p>Reports to State of Nevada:</p> <ul style="list-style-type: none"> • <i>Executive Order 2014-20</i> established the requirement for a baseline report for aggregate veteran data in Nevada in 2015. This requirement was fulfilled by adding appropriate questions to the registration application and the annual renewal application. The aggregate data was sent to the Nevada Department of Veterans Services on October 23, 2015. Going forward, data from new registrants will be provided on an <u>annual basis on November 1</u>. • The Board is required to submit to an <i>Annual Audit</i> which is due to be prepared and delivered to the Chief of the Budget Division of the Department of Administration before <u>November 30 of each year</u>. A draft of the report to be submitted before the required date follows. • <i>Reports to State of Nevada LCB and AB 463 Use of Consultants</i> are filed <u>July 1 and January 1 of each year</u>. The next filing will be January 1, 2016. • <i>Reports to the LCB Reports of Occupational Licensing Boards</i> due on the <u>last day of each quarter</u> will be filed following the November 14, 2015 meeting. • <i>Index and List of Licensees and/or Certificate Holders</i> is due <u>January 1 of each year</u>. The next filing will be January 1, 2016. • <i>SPOLR Report agencies that provide professional or occupational licenses must submit a list to the State Controller's Office (SCO) of licensees who renewed their license during that renewal period</i>. The SCO will use this list to match against the list of active debtors who owe the State of Nevada money. The report is due on <u>February 1 of each year</u>. 	.Ongoing.

Agenda Item	Discussion	Follow-Up
<i>8. Executive Director Report (cont.)</i>		
c. Registration Renewal Update d. Presentation and Approval of Candidates for Registration in the State of Nevada	<p><u>. Registration Renewal Update:</u> As of this date the following have been processed:</p> <ul style="list-style-type: none"> • 359 fees paid in full • 11 still outstanding (includes 2 with returned checks) • 8 to inactive • 2 candidates for registration are in process • 2 notifications from CLARB that candidates are eligible for registration/no application received. <p><u>d. Presentations and Approval of Candidates for Registration in the State of Nevada</u> The following have submitted an application and are seeking approval for Registration.</p> <p>951 Lindzay Green Registration by Examination-Pending Registration Fee \$250 952 Nicholas Hagan Registration by Reciprocity-Complete 953 Joanne Hiromura Registration by Reciprocity-Complete 954 Timothy McQueen Registration by Reciprocity- Pending Registration Fee \$50 955 Erin Reiswerg Registration by Examination-Complete</p>	Candidates for Registration were approved as recommended.
<i>9. Public Comment Period</i>		
	Erin Reiswerg spoke on NASLA including advocacy of Landscape Architecture.	Closed.
<i>10. Next Meeting and Adjournment</i>		
	The next meeting is scheduled for February 6, 2016 and will be held in Southern Nevada. There being no further business to discuss, the meeting was adjourned at 1:30 PM.	Closed.

Respectfully Submitted By: Helen Wright
 Executive Director for the Board, Nevada State Board of Landscape Architecture

Approved By: Dale Doerr, President of the Board, Nevada State Board of Landscape Architecture