



NEVADA STATE BOARD OF LANDSCAPE ARCHITECTURE

BOARD MEETING
January 8, 2014

Voting Members in Attendance:

Cary Baird, President of the Board
Sandra Antunez
Dan Hill
Dale Doerr
Ryan Hansen

Non-Voting Attendees:

Helen Wright
Clair Lewis

Members of the Public:

None

The agenda for this meeting was posted on January 3, 2014 prior to 9:00 AM in accordance with Nevada Revised Statute 241 in the following locations:

The Office of Hill, Clark and Associates Landscape Architects
Stantec Consulting, Las Vegas and Reno
The Office of the Nevada State Board of Landscape Architecture
The Office of LA Studio, LLC
Lumos and Associates
Nevada State Board of Landscape Architecture Web site
Clark County Library-Paseo Verde Branch

Minutes Transcribed by Helen Wright, Executive Director of the Board

Agenda Item	Discussion	Follow-Up
1. Call to Order		
a. Introductions of all Present b. Establish Quorum c. Approval of Agenda	The January 8, 2014 Nevada State Board of Landscape Architecture Board Meeting was called to order by the President of the Board, Cary Baird at 8:30 AM. It is noted that the number of voting members present represented a quorum. All attendees introduced themselves. The agenda was approved as presented. The meeting was recessed for a one-hour lunch break; there were no other interruptions during the meeting.	Closed.
2. Public Comment Period		
	There was no public comment at this time.	Closed.
3. Approval of Previous Meeting Minutes		
	The minutes from the November 16, 2013 meeting of the Nevada State Board of Landscape Architecture were reviewed and approved by the Board. The approved minutes will be posted on the Nevada State Board of Landscape Architecture web site.	Post approved minutes to the web site.
4. Old Business		
a. Discuss Restoration of \$200 Registration Renewal Fee for FY15	Board Members considered the restoration of Registration Renewal Fees back to the established \$200. Board member, Dale Doerr reported that an investigation of the proposal revealed that with the restoration of the former fee, the Board would be in a balanced budget situation. This item was approved during the January 8, 2014 with the increase coming into effect for FY15.	Closed.
b. Create Quarterly Newsletter	Board Members submitted individual bio's to be placed on the Board's Web-site. Members also requested that articles be written by meeting attendees and submitted by January 13, 2014 on the following topics: <ul style="list-style-type: none"> • Blue Book Revision-Sandra Antunez • NAC Revision-Helen Wright • Boards and Commission Training-Dale Doerr • CLARB Update-Ryan Hansen • Restoration of Registration Fee to \$200-Dale Doerr Articles will be forwarded to the Executive Director who will work with Communications Representative, Dale Doerr, with the goal of providing more comprehensive communications to constituents.	Ongoing.

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4. Old Business (cont.)																						
c. Discuss Usage of Paypal	This item was discussed and will be carried to the next meeting's agenda for further action.	Ongoing.																				
5. New Business																						
a. Financial Report	The Executive Director reported that the current bank account balance and accounting records are detailed in the financial reports provided with the meeting packet. The balance to date is \$91,452.15 for all accounts. In reviewing the Profit & Loss Budget vs. Actual Report, it is apparent that the Board has received over 86.15% of its projected income, and has spent only 59.29% of its projected expenses. All invoices to this date have been paid.	Informational.																				
b. Registration Renewal Update	<p>The Executive Director reported the following: 357 paid renewal fees in full 10 are exempt due to their status with the Board 18 remain unpaid</p> <p>Follow-up correspondence for each of the delinquent/missing registrations has been sent out with an explanation of the consequences of non-registration. Overall, the Board experienced greater success with renewals than in the past years. On June 20th, 10 days before expiration, an e-mail was sent to all outstanding registrants reminding them that their renewals had still not been received. This action contributed to far fewer delinquent registrations than past years. Renewal packets will be sent on May 1, 2014 to all current registrants. An opportunity to purchase the formerly used registration card and certificate will be made available for the certificate fee of \$25.</p>	Informational.																				
c. Presentation and Approval of Candidates for Registration in the State of Nevada	<p>The following were considered for registration pending completion of noted items:</p> <table border="0" data-bbox="516 1117 1562 1308"> <tr> <td>Harrington</td> <td>Jason</td> <td>Reciprocity</td> <td>Pending Completion of One or More Items</td> </tr> <tr> <td>Livingston</td> <td>Patrick</td> <td>Reciprocity</td> <td>Pending Completion of One or More Items</td> </tr> <tr> <td>Mitchell</td> <td>Danny</td> <td>Reciprocity</td> <td>Pending Completion of One or More Items</td> </tr> <tr> <td>Petersen</td> <td>Bradley</td> <td>Reciprocity</td> <td>Pending Completion of One or More Items</td> </tr> <tr> <td>Lohide</td> <td>Steven</td> <td>Reciprocity</td> <td>Pending Completion of One or More Items</td> </tr> </table>	Harrington	Jason	Reciprocity	Pending Completion of One or More Items	Livingston	Patrick	Reciprocity	Pending Completion of One or More Items	Mitchell	Danny	Reciprocity	Pending Completion of One or More Items	Petersen	Bradley	Reciprocity	Pending Completion of One or More Items	Lohide	Steven	Reciprocity	Pending Completion of One or More Items	Registration Certificates will be issued pending completion of missing or incomplete items.
Harrington	Jason	Reciprocity	Pending Completion of One or More Items																			
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Agenda Item	Discussion	Follow-Up
5. New Business (cont.)		
d. Discuss January 22, 2014 CLARB "In the Know" Opportunity	<p>Board Members reviewed the January 22, 2014 CLARB "In the Know Opportunity:</p> <p>Join CLARB staff and Julia Lent, ASLA's Managing Director, Government Affairs on Wednesday, January 22 at 3:00 p.m. EST for an update on the current state of professional regulation. During the webcast Julia will share the very latest on:</p> <p>New regulations and their impact on the profession; The deregulation movement and how boards can be prepared for potential threats; and Jurisdictions currently under governmental review for potential consolidation.</p> <p>Accessing the webcast is easy -- just follow these instructions. There's no need to pre-register. Simply login and dial in when you're ready to join the webcast. Mark your calendars now and we'll "see" you on Wednesday, January 22 at 3:00 p.m. EST / 2:00 p.m. CST / 1:00 p.m. MST / Noon PST.</p>	Informational.
e. 2014 Nevada Blue Book	Board Member Sandra Antunez presented the final 2014 Nevada Blue Book to members. All commented about the tremendous value of this resource and thanked Sandra for her input into the project. It is noted that the book will be available as an electronic publication; the Board will not purchase nor sell the publication.	Closed.
f. Annual Review of Nevada Specific Research Examination	<p>Board Members recommended that an Ad Hoc Committee be formed to review the current relevancy of the Nevada Specific Research Examination and to decrease the number of questions to 50, with 10 questions in each category. Dan Hill was assigned to the committee and will complete this task prior to the 2nd Quarter Meeting of 2014 reporting back to the Board at that time.</p> <p>Additionally the Board requested that turn-over time for the examination be reduced to 30 days, ongoing statistics on "incorrect" answers be gathered and that this topic remain on all future meeting agendas.</p>	The Ad Hoc Committee will report findings at the next meeting of the Board.
g. New Look State of Nevada Website	<p>The State of Nevada Website, including the Nevada State Board of Landscape Architecture is undergoing a facelift. Board Members reviewed the proposed changes and added the following items to be considered in the renovation:</p> <p>Rotate photographs in a slide-show format of actual projects in Nevada, both Northern and Southern. Locations for communication articles were considered.</p>	Ongoing.

6. Enforcement		
a. Review of Current Enforcement Cases	The LCB Quarterly report has been filed. The Board reviewed open cases 13-01, 13-02, 13-03, 13-04, 13-05, 13-06, 13-07, 13-08, 13-09, 13-10, 13-11, 13-12 and 13-13 all for practice without a license.	Ongoing.
7. NEXT MEETING, NEXT MEETING AGENDA ITEMS		
	The date of the next meeting of the Nevada State Board of Landscape Architecture is planned for May, 2014 in Reno. The actual date will be determined at a later time. Agenda items will include: <ul style="list-style-type: none"> • Create Quarterly Newsletter and Website Updates • Discuss Usage of Paypal • Annual Review of Nevada Specific Research Examination • Approve Annual Budget FY15 	Closed.
8. Public Comment Period		
	There was no additional public comment.	Closed.
9. Adjournment		
	There being no further business to discuss, the meeting was adjourned at 3:30 PM.	Closed.

Respectfully Submitted By: Helen Wright
 Executive Director for the Board, Nevada State Board of Landscape Architecture
 Approved By: Cary Baird, President of the Board, Nevada State Board of Landscape Architecture