



NEVADA STATE BOARD OF LANDSCAPE ARCHITECTURE

BOARD MEETING
January 25, 2013

Voting Members in Attendance:

Dan Hill, President of the Board
Sandra Antunez
Cary Baird
Ryan Hansen
Dale Doerr

Voting Member Absent:

None

Non-Voting Attendees:

Helen Wright
Jim Smith
Ellis Antunez

Members of the Public:

Dan Kovach
Ron Duhamel

The agenda for this meeting was posted on January 20, 2013 prior to 9:00 AM in accordance with Nevada Revised Statute 241 in the following locations:

The Office of Hill, Clark and Associates Landscape Architects
Stantec Consulting, Las Vegas and Reno
The Office of the Nevada State Board of Landscape Architecture
The Office of LA Studio, LLC
Lumos and Associates
Nevada State Board of Landscape Architecture Web site

Minutes Transcribed by Helen Wright, Executive Director of the Board

Agenda Item	Discussion	Follow-Up
1. Call to Order		
a. Introductions of all Present b. Establish Quorum c. Approval of Agenda	The January 25, 2013 Nevada State Board of Landscape Architecture Board Meeting was called to order by the President of the Board, Dan Hill at 2:00 PM. It is noted that the number of voting members present represented a quorum. All attendees introduced themselves and provided consent to be recorded. The agenda was approved as presented. The Board interrupted its meeting during the day for one 10-minute break.	Closed.
2. Public Comment Period		
	There was no public comment at this time. Later in the day, Ron Duhamel arrived at the meeting to answer questions regarding his application for Registration by Examination.	Closed.
3. Approval of Previous Meeting Minutes		
	The minutes from the November 9, 2012 meeting of the Nevada State Board of Landscape Architecture were reviewed and approved by the Board. The approved minutes will be posted on the Nevada State Board of Landscape Architecture web site.	Post approved minutes to the web site.
4. Old Business		
a. Welcome Dale Doerr to Board and Appoint to Member-at-Large Position	The Board welcomed Dale Doerr who was also appointed to the Member-at-Large position. Mr. Doerr has been appointed by the Governor to his first 3-year term on the Board. Cary Baird and Sandra Antunez were both appointed to their 3 rd 3-year terms.	Closed.
b. Review Quarterly Newsletter Issue #1	Deferred.	To be discussed during 2 nd Quarter Meeting of Board.
c. Status Report on Conversion from Paper to Electronic Records	The Executive Director reported that electronic files have been delivered to the office of the Board and are currently stored in 3 locations for added security.	Ongoing.

Agenda Item	Discussion	Follow-Up
4. Old Business (cont.)		
d. Report Findings Regarding the Nevada State Board of Finance	No report.	Report findings during 2 nd Quarter Meeting of Board.
Report on Meeting of the Nevada Construction Industry Relations Committee Meeting	Sandra Antunez reported that she attended the December meeting of the Committee. This Board is asked to provide any updates on the Landscape Architecture sections of the document during its next meeting. Additionally, the Committee will be monitoring any Legislation Bills which will have either a direct or indirect impact on the Nevada Construction Industry.	Ongoing.
5. New Business		
a. Review NAC 623A.310 and NRS 623A.140-143 to Determine Which Body May Grant Registration To Applicants	Cary Baird let this discussion which revealed that the Board has been given the authority to issue a certificate of registration; all 3 sections supported the authority.	Closed.
b. Update Banking Signature Authorization	The Board authorized Kreg Mebust and Donald Naquin to be removed from bank account signature authorizations and be replaced with Ryan Hanson and Dale Doerr. The Executive Director will facilitate the transaction.	Closed.
c. Report on the 2013 Legislative Session	Ellis Antunez reported that although the Legislative Session is still a few weeks away, he has been busy reviewing Bill Draft Requests as well as Preliminary Bills. Several were mentioned which may have an impact on the board including: AB-65, SB-60, AB-16, AB-31, SB-74, SB-55, BDR-15 and BDR-671. He reminded Board Members that they may be called to Carson City as needed to testify either for or against a proposed bill.	Ongoing.

Agenda Item	Discussion	Follow-Up
6. Executive Director Report		
a. Financial Operations Update	The current bank account balance and accounting records are detailed in the financial reports. The balance to date is \$106,141.50 for all accounts. In reviewing the Profit & Loss Budget vs. Actual Report, it is apparent that the Board has received over 86.6% of its projected income, and has spent only 57.3% of its projected expenses. All invoices to this date have been paid.	Informational.
b. Operations Update	Pursuant to NRS 623A.160 (Designation of Attorney General as legal adviser. The Attorney General is the legal adviser of the Board, but the Board may employ legal counsel.); and under the direction of the Board, Jim Smith has been retained to act as legal adviser to the Board. He will provide direction and support during the upcoming legislative session and will be available for other matters as they arise in support of Henna Rasul. Registration renewals will be sent out using the new format on May 1, 2013. This smaller pocked sized card will reduce the amount of printing, paper and mailing costs associated with renewals.	Informational.
c. Registered Landscape Architect Update	Renewals continue to come in. There were 364 returned applications with fees paid, 1 was delinquent with delinquency fees still outstanding. 19 have still not returned or paid their renewals, 11 (1 deceased) elected not to renew and 9 are exempt from paying due to their status with the Board. Certified letters or e-mails have been sent to all who have not returned their renewal application and fees with consequences for non-renewal clearly stated. 6 were added at this meeting.	Informational.
d. Presentation and Approval of Candidates for Registration in the State of Nevada	Reciprocity with CLARB Certification..... Case, David (pending) Examination..... Duhamel, Ronald (pending) Reciprocity..... Ellison, Berry Reciprocity..... Larimer, Peter Reciprocity with CLARB Certification..... Rogers, Richard Reciprocity with CLARB Certification..... Rothwell, Amber Examination..... Talarico, Mark (pending) Reciprocity.....Kazinec, Corey	Closed.
e. Report on Public Welfare Project	Deferred.	Ongoing.

7. Council of Landscape Architecture Registration Board Report		
Agenda Item	Discussion	Follow-Up
a. Discuss Plans for Spring Meeting	Plans to attend the Spring Meeting March 1-2 in Scottsdale, AZ were discussed. The CLARB Representative and possibly the Executive Director will attend the meeting.	Ongoing.
8. Enforcement		
a. Review of Current Enforcement Cases	The LCB Quarterly report has been filed. The Board deferred review of current enforcement cases.	Ongoing.
9. Public Comment Period		
	There was no additional public comment.	Closed.
Agenda Item	Discussion	Follow-Up
10. Next Meeting, Next Meeting Agenda Items and Adjournment		
	The date of the next meeting of the Nevada State Board of Landscape Architecture will be held during the 2 nd Quarter, the exact date and location will be determined at a later date. There being no further business to discuss, the meeting was adjourned at 4:00 PM.	Closed.

Respectfully Submitted By: Helen Wright
 Executive Director for the Board, Nevada State Board of Landscape Architecture
 Approved By: Dan Hill, President of the Board, Nevada State Board of Landscape Architecture