



NEVADA STATE BOARD OF LANDSCAPE ARCHITECTURE  
 P.O. BOX 34143 \* Reno, NV 89533  
**APPLICATION FOR RENEWAL OF REGISTRATION**  
 For registration period July 1, 2020 to June 30, 2021

**Renewal Fee for 2020-2021 is \$200. Delinquency Fee is \$50. TOTAL=\$250**

July 1, 2020

To All Nevada Registered Landscape Architects:

As you are aware, your Nevada State Board of Landscape Architecture Registration expires each year on June 30th. Please read the attached statement over carefully, taking note to correct any inaccurate or pre-printed fields, so that our database can be updated with your most current information. Please answer all questions below, including an explanation for any "Yes" answers (except # 5) with your application. Then sign and date the letter in space below, make a copy for your records, send in the signed letter. Please note the Board no longer issues wall mountable certificates with Registration Renewals, however if you wish to have one please send an additional \$25 with your registration making note of your request.

Please include all applicable fees with your registration renewal application, INCLUDING CHANGE OF ADDRESS FEE if this applies to you. **Renewals received which are postmarked after June 30, 2020 is subject to a \$50 delinquency fee, your status will not be updated until all fees are paid.** If you were granted *initial registration* and paid your registration fees after July 2019, you are entitled to pay a reduced Annual Renewal Fee. Please contact the Board to determine the amount due if this situation applies to you. An updated roster will be posted on the Nevada State Board of Landscape Architecture's website after July 1, 2020 which will include only names of those who have paid their fees in full. Names will not be included on the official web-site roster until the statement and a copy of this letter with the 13 questions answered are returned and fees are paid.

The Board holds quarterly meetings and encourages input from all registrants. Please check the web site for exact dates, times and locations. Agendas and meeting minutes are also posted on the web site [www.nsbla.state.nv.us](http://www.nsbla.state.nv.us) for your review. Your Nevada State Board of Landscape Architecture is in place to serve you, the Registered Landscape Architect. Please direct all questions and concerns to our e-mail address at [LandscapeBoard@nsbla.nv.gov](mailto:LandscapeBoard@nsbla.nv.gov). In accordance with NAC623A, you are required to complete 8 credits of continuing education prior to renewal on June 30. You may be subject to a random audit concerning credits earned.

**Please answer each of the following questions. Since your last renewal of registration:**

1.	Have you been subject to any disciplinary or pending legal action that could affect your professional status in this or any other state?	<input type="checkbox"/> Yes <input type="checkbox"/> No
2.	Have you been denied registration in any other state or jurisdiction?	<input type="checkbox"/> Yes <input type="checkbox"/> No
3.	Have you had your registration in another state or jurisdiction suspended or revoked?	<input type="checkbox"/> Yes <input type="checkbox"/> No
4.	Have you surrendered or allowed your registration to lapse in any jurisdiction due to an action pending or threatened?	<input type="checkbox"/> Yes <input type="checkbox"/> No
5.	Are you subject to a court order for child support? If you answer yes, please respond to the next question.	<input type="checkbox"/> Yes <input type="checkbox"/> No
6.	If you are subject to a court order for support of one or more children are you out of compliance with the order or with a plan approved by the District Attorney or other public agency enforcing the order for repayment in the amount owed pursuant to the order?	<input type="checkbox"/> Yes <input type="checkbox"/> No
7.	Are there any other matters, which have occurred since your last registration, which would prevent the Board from approving your request for renewal of registration to the Nevada State Board of Landscape Architecture?	<input type="checkbox"/> Yes <input type="checkbox"/> No

*"Yes" answers for questions 1 through 7 require a written explanation on a separate sheet.*

8.	<i>I attest that I have completed 8 credits of continuing education as per NAC623A.316 prior to applying for annual renewal of my license to practice Landscape Architecture in the State of Nevada. I am aware that I may be subject to audit. Marking No, will result in non-renewal of license.</i>  <i>I am exempt from the continuing education requirement pursuant to NAC 623A.3175: First-time registration, Personal hardship, Active Military for 120 consecutive days.</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No  <input type="checkbox"/> Yes <input type="checkbox"/> No
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Continue on Page 2



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9.	Have you ever served in the military? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span>
10.	If yes, Which Branch(es) of Service? (Circle all that apply) Army/Army Reserve; Marine Corps/Marine Corps Reserve; Navy/Navy Reserve; Air Force/Air Force Reserve; Coast Guard/Coast Guard Reserve; National Guard.
11.	What was your Military Occupation or Specialty? _____
12.	What were your Date(s) of Service: _____ _____

If the answer to question 12 and/or 13 is "Yes" provide a detailed explanation on a separate sheet.

		Yes	No
12.	Have you ever been convicted of a misdemeanor or gross misdemeanor?	<input type="checkbox"/>	<input type="checkbox"/>
13.	Have you ever been convicted of a felony?	<input type="checkbox"/>	<input type="checkbox"/>

Again, we thank you for your renewal.

Sincerely,

Ellis L. Antuñez, FASLA, Executive Director

\_\_\_\_\_  
Print Name  
By signing and applying my stamp below, I attest that all  
Answers to the above questions are true and correct

\_\_\_\_\_  
Signature Date

Place Nevada Landscape Architect  
Stamp here

If you have a change of Address, email, phone number; fill out and enclose the Change of Address form found on [NSBLA.nv.gov/forms](http://NSBLA.nv.gov/forms)

Fees authorized by NRS 623 A.240 for 2018-2019 Registration are as follows:

- Annual Renewal Fee .....\$200
- Delinquency Fee ..... \$50
- Change of Address Fee .... \$10
- Reinstatement Fee .....\$300
- Certificate Fee ..... \$25
- Duplicate/Electronic Stamp \$25

Continue on Page 3



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REPORT OF EXISTENCE OF NEVADA BUSINESS LICENSE

Pursuant to NRS 622.240

All applicants **MUST** complete this section. Please select **ONE** option.

Name (last, first middle) \_\_\_\_\_

Registration No. \_\_\_\_\_ Firm Name \_\_\_\_\_

I have a Nevada business license number assigned by the Nevada Secretary of State upon compliance with the provisions of NRS Chapter 76.

My Nevada business license number is: \_\_\_\_\_

I have applied for a Nevada business license with the Nevada Secretary of State upon compliance with the provision of NRS Chapter 76 and my application is pending.

I do NOT have a Nevada business license number.

The **Nevada State Board of Landscape Architecture** is not the arbiter of determining whether the applicant needs a business license. Information about the Nevada business license can be found on the Secretary of State's website at <http://nvsos.gov/>.