

Question of the Quarter:

Recently, a question was asked: When is a Professional Stamp required?

All governmental agencies require a professional stamp when submitting plans, reports, and other documents pertaining to projects. The following sections of the Nevada Revised Statutes 623A and Nevada Administrative Code 623A spell out the when the Landscape Architecture Stamp is to be applied.

NRS 623A.195 Certificate of registration: Issuance and use of seal; regulations; unlawful acts.

1. Upon issuing a certificate of registration, the Board shall issue to the holder of the certificate of registration a seal of the design authorized by the Board, bearing the name of the holder of the certificate of registration, the number of the certificate of registration and the title "landscape architect."
2. A plan, specification, report or other document issued by a holder of a certificate of registration for official use must be signed, sealed and dated on the title page by him or her with a permanently legible imprint of his or her seal and signature. The Board may adopt regulations specifying the manner in which a holder of a certificate of registration may electronically transmit such a plan, specification, report or other document.
3. It is unlawful for a person to stamp or seal any plan, specification, report or other document with the seal of a holder of a certificate of registration after the certificate of registration has expired or has been suspended or revoked, unless the certificate of registration has been renewed or reissued.

(Added to NRS by [2001, 500](#))

NAC 623A.440 Instruments of service; official stamp. ([NRS 623A.130](#), [623A.195](#))

1. All submitted instruments of service, including, without limitation, landscape architectural plans, specifications, reports, papers and other professional documents relating to the practice of landscape architecture, must be stamped, signed and dated pursuant to the provisions of subsection 3 by the registrant who prepared them or provided the direct supervision under which they were prepared.
2. If a submitted instrument of service, including, without limitation, a landscape architectural plan, specification, report, paper or other professional document relating to the practice of landscape architecture, is prepared by a person other than a registrant, the submitted instrument of service must contain the name and registration number of the registrant who provided the direct supervision under which the submitted instrument of service was prepared.

3. A registrant shall use the original stamp provided by the Board pursuant to [NAC 623A.140](#) and place his or her original signature, the date of execution and the expiration date of the registration across the stamp, on the front page of the work prepared by him or her.

4. If a professional document contains the product of more than one design professional, the registrant must stamp, sign and date the document pursuant to the provisions of subsection 3 and add a notation which clearly denotes the sheets that he or she prepared.

5. Details, shop drawings, product descriptions and other product information prepared by a manufacturer, supplier or installer of a specific product or system may be integrated into documents prepared, stamped, signed and dated pursuant to the provisions of subsection 3 by a registrant if the details, drawings, descriptions or other information are incidental to the overall scope of the project and do not, in themselves, describe spaces, elements or systems which directly affect the public health, safety and welfare.

[Bd. of Landscape Arch., § 1.4, eff. 9-9-76]—(NAC A 11-1-95; R216-03, 6-1-2006)—
(Substituted in revision for NAC 623A.120)